

PREVIEW OF TENDER

TENDER REFERENCE: No : Record-I/C/Bags/2014 dated 11.09.2014

DATE OF ISSUE OF TENDER DOCUMENT : 11th September 2014.

LAST DATE FOR RECEIPT OF TENDER DOCUMENT : 17th September 2014 at 11.30 hrs

TIME AND DATE OF OPENING OF THE TENDERS: 18th September at 12.00 hrs.

PLACE OF OPENING OF THE TENDERS: O/o the D.G.A(C), Kolkata, 8, Kiran Sankar Roy Road, G.I.Press Bldg. (East Wing),Kolkata: 700-001

NOTICE INVITING TENDER

Office of the Director General of Audit (Central), Kolkata invites sealed quotations for supply of Bags as per the specification given below:-

Sl.No.	Item	Qty.**	Make
1	Wiki Axis (Beat)	500	'Wildcraft'
2	'Streak Backpack'	100	'Wildcraft'

*[** Quantity may vary on later stage.]*

Bags will have to be supplied in the premises of Office of the Director General of Audit (Central), Govt. of India Press Building, 8, Kiran Shankar Ray Road, Kolkata – 700001, as per the Detailed terms and conditions (Annexure-I).

Sealed quotations are invited and addressed to the **Deputy Director (Administration), Office of the Director General of Audit (Central), Kolkata – 700001**, must reach latest by **11.30 am on 17.09.2014 by Speed post and through e-mail: dgac.kolkata@gmail.com**. The sealed quotations, super scribed as 'QUOTATIONS FOR SUPPLY OF BAGS', should be submitted to **Deputy Director (Administration)** of this office by the stipulated date and time. The Bids shall be opened by the Purchase Committee in chamber of **Deputy Director (Administration), the Director General of Audit (Central), Govt. of India Press Building, 8, Kiran Shankar Ray Road, Kolkata – 700001** on **18.09.2014** at **12.00 pm** and in the presence of such bidders who may wish to be present. The Competent Authority reserves the rights to reject any or all the quotations without assigning any reason.

Sd/-
Senior Audit Officer/Record

ANNEXURE – I

TERMS & CONDITIONS:-

1. Bidders should be Original Equipment Manufacturers (OEM) or Authorized Dealer / Distributor of OEM / **any other dealer / proprietorship firm (who may fulfill other terms & conditions mentioned below)**.
2. The Bidder should be registered with the Income Tax, Service Tax Department. Supporting documents viz. copies of VAT Registration, Income Tax Registration (PAN) and Service Tax Registration shall be required to be submitted with the bid.
3. Bid price should be **inclusive of all taxes, levies, delivery charges etc.** No subsequent upward revision in rate(s) shall be accepted by this office. The bid price of each item should commensurate with the prevailing market rate for such items.
4. Each paper of the bidding document should be signed and stamped by the bidder or by his authorised signatory. The envelope containing the tenders (quotations) should be sealed and super scribed as "QUOTATIONS FOR SUPPLY OF BAGS".
5. Bidders shall not be permitted to withdraw their offer or modify the terms & conditions after submission of bidding document.
6. The period of validity of the quoted rate should be for a minimum period of **60 days** from the date of closing of quotation.
7. The competent authority of O/o the Director General of Audit (Central), Kolkata reserve all rights to reject any bids including of those bidders who fail to comply with instruction without assigning any reason whatsoever and does not bind itself to accept the LOWEST or any specific bids.
8. **Location of Supply:** All the items will have to be supplied in the premises of the Office of the Director General of Audit (Central), Govt. of India Press Building, 8, Kiran Shankar Ray Road, Kolkata - 700001, as per the terms and conditions given herein.
9. **Terms of Payment:** 100% after delivery and verification of items at specified locations thereon. In this regard an ECS mandate form will be issued by this office. All disputes and differences arising out or in connection with this tender/contract shall be subject to the exclusive jurisdiction of courts at Kolkata.

Sd/-

Senior Audit Officer/Record

Annexure-II

Tender Format

To

The Dy. Director (Admn.)

O/o the D.G.A (C), Kolkata

Govt. of India Press Building (East Wing),

8, Kiran Sankar Roy Road,

Kolkata-700 001.

Madam,

With reference to your tender Notice No. _____

dated _____ I am to submit my tender for Supply of Bags

I further affirm that I have read and fully understood the tender notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide by the terms and conditions or to carry on the contract satisfactorily, I will be liable to the termination of contract as mentioned in the terms and conditions.

Enco:

1. Statement of quoted value of contract.

Signature-----

Name of Tenderer-----

M/s-----

Dated: