



भारतीय लेखा एवं लेखा परीक्षा विभाग
कार्यालय – महानिदेशक, लेखा परीक्षा (केंद्रीय), कोलकाता
जि०आई०प्रेस बिल्डिंग, 8, किरण शंकर राय रोड, कोलकाता – 700001

Indian Audit and Accounts Department
Office of the Director General of Audit (Central), Kolkata
Govt. of India Press Building, 8, Kiran Shankar Ray Road, Kolkata – 700001

**SEALED LIMITED TENDER ENQUIRY FOR SUPPLY, INSTALLATION,
COMMISSIONING AND MAINTENANCE OF SERVER AND SCANNERS**

Reference No.	-	IT Cell/Hardware/122/2014-15/52
Tender Issue Date	-	14/07/2014 (Monday)
Last Date for submission of Tender Form	-	23/07/2014 Time- 15:00 HRS.
Tender Opening Date	-	24/07/2014 Time- 12:00 HRS.

The Deputy Director (Administration)
Office of the Director General of Audit (Central), Kolkata
Govt. of India Press Building
8, Kiran Shankar Ray Road, Kolkata – 700001
Phone No - (033) 22135422



Indian Audit and Accounts Department
Office of the Director General of Audit, Central, Kolkata
Govt. of India Press Building, 8, Kiran Shankar Ray Road, Kolkata – 700001

No. - **IT Cell/Hardware/122/2014-15/52**
Date: **14/07/2014**

NOTICE INVITING TENDER

Sealed Limited Tenders (quotations) are invited by the Office of the Director General of Audit (Central), 8, Kiran Shankar Ray Road, Kolkata – 700001 from eligible bidders for the supply, installation and commissioning and maintenance of Server and Scanners as detailed below, under orders of Competent Authority:

Sl.No.	Item	Qty.	Make	Minimum Specification/Model No.
1	Server	1	IBM	Annexure 'A'
2	Scanner	15	HP/Canon	To be specified by Bidder
3	Handheld Scanner		Portonics or Others	To be specified by Bidder

The cover containing the tenders (quotations) duly filled-in in the *specified proforma* (Annexure 'B') should be sealed and superscripted with "Tender for supply, installation, commissioning and maintenance of Server and Scanners". The same may be addressed to the Deputy Director (Administration), Office of the Director General of Audit (Central), Kolkata – 700001 and be deposited in D.D. (Administration)'s Secretariat on any working day latest by **03.00 pm** on **23.07.2014** by hand. The tender received late (beyond the date and time) will not be considered.

Specified pro-forma along with all terms & conditions may be collected from IT Cell on any working day between 03.00 pm to 04.00 pm. The bid document is also available in our official website <http://pdackolkata.gov.in/html/tender.html> and can be downloaded and used as documents for submitting the offer.

The Bids shall be opened by the Purchase Committee headed by Deputy Director (Administration) of this office on **24.07.2014** at **12.00 pm** in chamber of the Deputy Director (Administration), Office of the Director General of Audit (Central), Kolkata – 700001. Such bidders/their authorised representatives may attend/present at the time of opening of the Bid.

Terms & Conditions: Enclosed

(Senior Audit Officer/IT Cell)

Minimum Eligibility Criteria:

The Bidder:

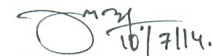
- a) Should be Original Equipment Manufacturers (OEM) or Authorised Dealer / Distributor of OEM. Bidders quoting as Authorised Distributors / Dealers of the OEM will be considered.
- b) Should be a Registered Company.

Terms & Conditions:

1. Bidders should be Authorised dealer(s) / Business Partners / Reseller(s) of the Brand for which they are proposing to quote. Authorisation Certificate of OEM for the brand quoted should be addressed to this office in respect of this tender must be furnished.
2. The Bidder should be registered with the Income Tax, Service Tax Department. Supporting documents viz. copies of VAT Registration, Income Tax Registration (PAN) and Service Tax Registration shall be required to be submitted with the bid.
3. Bid price should be inclusive of all taxes, levies, delivery charges etc. No subsequent upward revision in rate(s) shall be accepted by this office. The bid price of each item should commensurate with the prevailing market rate for such items.
4. Each paper of the bidding document should be signed and stamped by the bidder or by his authorised signatory. The envelope containing the tenders (quotations) should be sealed and superscripted with “Tender for supply, installation, commissioning and maintenance of Server and Scanners”.
5. **Earnest Money Deposit (EMD)** equivalent to 2% of the quoted value of the bid (rounded to the nearest hundred rupees) is to be deposited as Bid Security in the form of Account Payee Bank Draft issued by any Nationalized Bank drawn in favor of **“Deputy Director (Administration), Office of the Director General of Audit (Central), Kolkata”** payable at **Kolkata**. The EMD of the rejected vendors will be refunded once the bidding process is over. Bids without Earnest Money Deposit (EMD) shall be summarily **rejected**.
6. Bidders shall not be permitted to withdraw their offer or modify the terms & conditions after submission of bidding document. In case, the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, or imposes any additional conditions, the aforesaid demand draft shall be **forfeited**.
7. The period of validity of the quoted rate should be for a minimum period of **60 days** from the date of closing of quotation.
8. The competent authority of O/o the Director General of Audit (Central), Kolkata reserve all rights to reject any bids including of those bidders who fail to comply with instruction without assigning any reason whatsoever and does not bind itself to accept the LOWEST or any specific bids.
9. In case of successful bidder(s) whose tender is accepted for place the order, the Bid Security (EMD) will be refunded to them on receipt of Performance Security Deposit.
10. In case of bidders whose quotations are not considered for selection, the Bid Security (EMD) will be refunded once the bidding process is *over*. **No claim** shall lie against the

Government/Department/Office in respect of erosion in value of interest on the amount of Earnest Money Deposit (EMD) or Security Deposit.

- 11. Performance Security Deposit:** The successful bidder shall furnish a Performance Security Deposit in form of Bank Guarantee from an Indian Nationalized Bank **within 15 days** from the receipt of Supply Order, which shall be equal to 10% of the total supply order. **No claim** shall lie against the Government/Department/Office in respect of erosion in value of interest on the amount of Security Deposit.
- 12.** Performance Security Deposit should remain valid for a period of **sixty (60) days** beyond the date of completion of all contractual obligations of the supplier including guarantee/warranty obligations.
- 13.** In case of failure to comply with the provisions of the terms and conditions mentioned, by the successful bidder that has been awarded the contract, the competent authority of this office reserves the right to award the contract to the next lower bidder or any other outside agency and the difference of price shall be recovered from the defaulter agency who has been awarded the initial supply order and this will be binding on the bidders.
- 14.** The Bank Guarantee can be forfeited by order of the competent authority of this office in event of any breach or negligence or non-observance of any terms & conditions of the tender document or for unsatisfactory performance or non-acceptance of the purchase order.
- 15. Location of Supply:** All the items will have to be supplied and installed in the premises of the Office of the Director General of Audit (Central), Govt. of India Press Building, 8, Kiran Shankar Ray Road, Kolkata – 700001, as per the terms and conditions given herein.
- 16. Post Sales Service:** The OEM or Dealer/Distributor of OEM should have full-fledged servicing centre located in Kolkata with onsite guarantee/warranty.
- 17. Terms of Payment:** 100% after delivery, verification and installation of items at specified locations and after successful commissioning of the supplied items and furnishing of Security Deposit (Bank Guarantee) mentioned at **Sl. No. 11**.
- 18.** All disputes and differences arising out or in connection with this tender/contract shall be subject to the exclusive jurisdiction of courts at Kolkata.



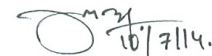
(Senior Audit Officer/IT Cell)

Enclosures:

- Annexure 'A' (Minimum Specification for Server)
- Annexure 'B' (Tender Application Form)

Copy forwarded to:-

1. The Senior A.O. /EDP, O/o the Principal Accountant General (G&SSA), Treasury Building 2, Govt. Place (West), West Bengal, Kolkata-700001.
2. The Senior A.O. /EDP, O/o the Accountant General (A&E), Treasury Building 2, Govt. Place (West), West Bengal, Kolkata-700001.
3. The Senior A.O. /EDP, O/o the Principal Director of Audit, Ordnance Factories, 10A, Shaheed Khudi Ram Bose Road, Kolkata-700001.
4. The Senior A.O. /EDP, O/o the Accountant General (Eco. & Revenue Sector Audit), CGO Complex, 3rd MSO Building, 5th Floor, DF Block, Saltlake, West Bengal, Kolkata-700064.
5. The Senior A.O. /EDP, O/o the Principal Director of Commercial Audit & Ex-Officio Member, Audit Board-I, No.-1, Council House Street, Kolkata-700001.
6. The Senior A.O. /EDP, O/o the Principal Director of Commercial Audit & Ex-Officio Member, Audit Board-II, Old Nizam Palace, 1st Floor, Kolkata-700020.
7. The Senior A.O. /EDP, Branch Office- PDCA, MAB-IV, New Delhi at East Zone, 4th Floor, 27, Mirza Galib Street, Kolkata-700016.
8. The Senior A.O. /EDP, Branch Office- P & T Audit Office, 7, Koilaghat Street, Kolkata-700001.
9. The Senior A.O. /EDP, O/o the Principal Director of Audit, South Eastern Railway, 11, Garden Reach Road, Kolkata-700043.
10. The Senior A.O. /EDP, O/o the Principal Director of Audit, Railway Production Units & Metro Railway, 5th Floor, NKG Building, 14, Strand Road, Kolkata-700001.
11. The Senior A.O. /EDP, O/o the Principal Director of Audit, Eastern Railway, 5th Floor, NKG Building, 14, Strand Road, Kolkata-700001.
12. The Senior A.O. /EDP, Regional Training Institute, CGO Complex, 3rd MSO Building, 5th Floor, DF Block, Saltlake, West Bengal, Kolkata-700064.
13. Office Website.



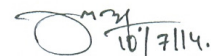
(Senior Audit Officer/IT Cell)

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- Annexure 'A' (Minimum Specification for Server)
- Annexure 'B' (Tender Application Form)

Minimum Specification for **Server** mentioned in **Sl. No. 1**

IBM Server		
Model	Specification	Qty.
X3500M4 7383II9	TWO SOCKET TOWER / Intel Xeon E5 2620 v2(Hexa Core) / 2.10 Ghz / 15Mb / 1600 Mhz / 1 x 8 GB RAM / OPEN BAY / 2.5" HotSwap SAS / SATA /Multi Burner / Integrated RAID 0,1 / 3 Yrs Onsite	1
00D5044	8 GB (1x8 GB, 2Rx8, 1.35V) PC3L-12800 CL11 ECC DDR3 1600MHz LP RDIMM	2
90Y8872	IBM 600GB 10K 6Gbps SAS 2.5" SFF G2HS HDD	2
94Y5974	System x 750W High Efficiency Platinum AC Power Supply	1
81Y4484	Serve RAID M5100 Series 512MB Cache/RAID 5 Upgrade	1
O/S	Windows Server 2012 (Please specify licensing policy.)	



(Senior Audit Officer/IT Cell)