

BID APPLICATION CUM DECLARATION FORM

(on bidder's letter head)

To,
The Director (Administration)
Office of the Principal Director of Audit (Central)
G.I. Press Building,
8, Kiran Shankar Ray Road, Kolkata . 700001

Dear Sir,

With reference to your tender notice No- _____ ..Dated- _____ , I am to submit my tender documents for **Comprehensive Annual Maintenance Contract for Computer / Server / Laptop / Printer / Scanner / LAN (including HUB, Switch etc.)/UPS for the year 2017-18 along with annexure of Tender Notice.**

Declaration:

1. I/We, the undersigned affirm and certify that I have examined the terms & conditions mentioned in the Tender Notice and agree to abide by all the terms and conditions laid therein; which are being signed in token of my acceptance.
2. The rates quoted by me/us are valid for 90 (Ninety) days from bid opening and binding upon me for the entire validity period and it is certified that the rates quoted are minimum and rational as per existing market rate.
3. If our Bid is accepted, we will obtain the guarantees of a Scheduled Bank for a sum not exceeding 10% of the contract sum for the due performance of the Contract.
4. Until a format Work Order of Contract is prepared and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us
5. I/We hereby undertake to execute the work as per direction given in the tender document within stipulated period. In case, I fail to abide by any terms and conditions or to carry on the contract satisfactorily, I will be liable to the termination of contract as mentioned in the terms and conditions.
6. I/We understand that you are not bound to accept the lowest or any bid, you may receive.

Date-

Signature of Bidder (s)

Telephone No.-

Fax No.-

Email Address-