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INDIAN AUDIT & ACCOUNTS DEPARTMENT
Office of The Principal Director of Audit (Central), Kolkata
8, Kiran Shankar Roy Road, Kolkata-700 001



PREVIEW OF TENDER

TENDER REFERENCE No : Record-I/C/Stationery/2016-17 dated 06.01.2017
DATE OF ISSUE OF TENDER DOCUMENT : 06.01.2017
LAST DATE FOR RECEIPT OF TENDER DOCUMENT : 12.01.2017 at 02.00 pm.
TIME AND DATE OF OPENING OF THE TENDERS: 12.01.2017 at 04.00 pm.
PLACE OF OPENING OF THE TENDERS: O/o the P.D.A(C), Kolkata, 8, Kiran Sankar Roy Road,
 G.I.Press Bldg. (East Wing),Kolkata: 700-001

NOTICE INVITING TENDER

Office of the Principal Director of Audit (Central), Kolkata invites sealed quotations for supply of the following goods as per the specifications given below:-

Sl. No.	Name of the Article	Qty.**	Specifications
1.	Full Tiffin Plate	1380	Detailed specification mentioned in ANNEXURE-II
2.	Multi Utility Bowl	1380	Detailed specification mentioned in ANNEXURE-III
3.	Coffee Mug	945	Detailed specification mentioned in ANNEXURE-IV

[**Quantity may vary on later stage.]

All the aforesaid goods are to be supplied in the premises of Office of the Principal Director of Audit (Central), Govt. of India Press Building, 8, Kiran Shankar Ray Road, Kolkata – 700001, as per the Detailed terms and conditions (Annexure-I).

Sealed quotations are invited and addressed to the **Director (Administration), Office of the Principal Director of Audit (Central), Kolkata – 700001**, must reach latest by **02.00 pm on 12.01.2017 by Speed post/Hand in Record-I section/in the tender box located on 1st floor of this office.**

The sealed quotations, super scribed as '**QUOTATIONS FOR SUPPLY OF STATIONERY ITEMS**', should be submitted to **Director (Administration)** of this office by the stipulated date and time.

The Bids shall be opened by the Purchase Committee in the Chamber of **Sr.Audit Officer/Record** located at the 1st Floor of this office building on **12.01.2017 at 04.00 pm** and in the presence of such bidders who may wish to be present.

The Competent Authority reserves the rights to reject any or all the quotations without assigning any reason.

Abhul
06/1/17

Senior Audit Officer/Record