Annexure-V

Tender Format

To

The Director (Admn.)
O/o the P.D.A (C), Kolkata
Govt. of India Press Building (East Wing),
8, Kiran Sankar Roy Road,
Kolkata-700 001.

Sir,

With reference to your tender Notice No. _____

dated _____ I am to submit my tender for Supply of Stationery.

I further affirm that I have read and fully understood the tender notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide by the terms and conditions or to carry on the contract satisfactorily, I will be liable to the termination of contract as mentioned in the terms and conditions.

Enclo:

1. Statement of quoted value of contract.
2. Pan Card
3. VAT Registration Certificate.

Signature----------

Name of Tenderer----------

M/s----------

Dated: