



सत्यमेव जयते

भारतीय लेखापरीक्षा और लेखा विभाग  
प्रधान निदेशक, लेखापरीक्षा का कार्यालय,  
केन्द्रीय, कोलकाता

**INDIAN AUDIT AND ACCOUNTS DEPARTMENT  
OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT  
CENTRAL, KOLKATA**

No.- IT Cell/Exam/2017

Dt. 05/1/2017

**Office Order**

In pursuance of Headquarter office letter no. 273/Trg. Div./216-2015 dated 05/04/2016 circulated vide this office O.O No. IT Cell/Misc/88/15-16/01 dated 03-05-2016 alongwith the CD containing eLearning module on 'Introduction to IT Audit' and Hd.Qrs. subsequent letter No. 406/F-216/Trg. Div./2015 dated 27/06/2016 & email dt. 07-12-2016, an in-house test in respect of eLearning module on 'Introduction to IT Audit' will be conducted as per the following schedule:

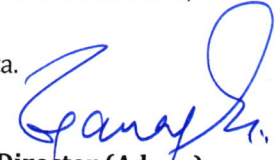
Office	Venue	Date of exam	Time
Main office, Kolkata	Training hall-II, 2 <sup>nd</sup> Floor	19/01/2017 (Thursday)	11.30 AM-12.30 PM (42 Candidates)
Guwahati office	Guwahati office	19/01/2017(Thursday)	11.30 AM -12.30 PM (5 Candidates)

All the Sr. AOs/AOs/AAOs (as per enclosed list) are directed to take note of the following :

1. The in-house test will be pen & paper based and of Multiple choice questions (MCQ) pattern. There will be 50 questions carrying mark 1 each. Thus, total marks of the in-house test is 50 and total time allowed to complete the paper is 60 minutes. The minimum passing marks is fixed at 25 (i.e. 50% of total marks as per Hd.QRs. instruction). There will be no negative marking.
2. Only officers who qualify this test will be considered for UN audit & Embassy Audits.
3. An entry to the effect that the officer has qualified the test shall be made in the APAR of the officer and a certificate shall be issued to the successful officer by Admn. Section.
4. Candidates should take their seats at least 15 minutes before the commencement of the test (as per enclosed schedule)
5. Candidates may collect the copy of the eLearning Module as was already circulated to all concerned by CDs, from the IT Cell in the pen-drive or CD (for new AAOs) if they have not received the CDs earlier or have any difficulties in reading the material provided in the CD earlier.
6. No candidates will be allowed to enter into the examination hall after the starting of the test
7. Any officers of the above list transferred to the Main Office or Branch offices in the meantime, will appear from that Centre.

As per the office order No. IT Cell/Misc./88/15-16 dt. 26/07/2016, candidates who are on outstation tour in the North East region including Guwahati shall appear in the said in-house test from Branch Office, Guwahati on the date scheduled for Guwahati. Hence, though their names are also in the attached list, they should not appear in the in-house test to be conducted in Main office, Kolkata on 19.1.2017.

This issues with the approval of Principal Director of Audit (Central), Kolkata.

  
Director (Admn.)

- Copy to
1. All Group officers of Main office/ANI/Guwahati with the request to circulate the copy of this office order to all Sr. AOs/AOs/AAOs under their respective administrative control well before the schedule dates of exam. In the meantime, if any officers in above mentioned list is transferred, the same may be intimated to this office immediately to IT Cell.
  2. AAO/IT Cell for uploading the matter on the official website: [pdacentralkolkata@caag.gov.in](mailto:pdacentralkolkata@caag.gov.in)
  3. Sr.AO/Admn. for placing on Admn. Notice Board
  4. Sr. AO/Record-I for e-mail to all candidates as per list enclosed.

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